

2 Day Programme

A 2 day programme that has been developed to give line managers and project managers the techniques and processes that they need in order to effectively lead virtual teams to achieve short and long term business goals.

Throughout the programme, managers will explore the challenges that are specific to virtual teams and will learn how to adapt their leadership skills and experience to turn these challenges into exciting opportunities.

This programme is delivered in a face to face environment and is supported by a number of virtual follow up sessions. Participants are encouraged to share best practice and to develop long term peer coaching relationships to help them to further their skills and lock in their learning.

Programme Content

- Understanding leadership in a virtual environment
- Managing teams and individuals remotely
- Structuring a virtual team
- Building trust and developing virtual relationships
- Harnessing cultural diversity
- Maximising individual involvement
- Managing difficult situations in virtual teams
- Effective problem solving and decision making in virtual teams
- Using virtual teams to reduce costs
- Measuring and tracking virtual team performance

Additional Benefits

Participants attending this programme will receive:

- A full colour reference manual
- A leading virtual teams checklist and toolkit pack



Business Benefits

By the end of the programme participants will be able to:

- Form an effective virtual team that is structured and aligned to achieve business objectives
- Develop their existing leadership and management skills to meet the needs of virtual groups
- Use a variety of strategies to build trust in virtual teams
- Encourage the sharing of best practice across cultures and the development of business networks
- Ensure maximum individual involvement and commitment to team activities
- Identify, anticipate and overcome challenges common to virtual teams
- Make collaborative, fast and effective team decisions
- Set virtual team goals and measure team performance

Testimonials

"Really useful – has given me the tools to tailor existing skills to virtual team leadership"

"Packed with ideas and practical suggestions – will be easy to get up and running"